

Reporting and Evaluation Form

Dear grantee,

We are happy to partner with you in the meaningful work you are doing! As we strive to get to know you better and to evaluate our grant making, your input is valuable to us.

- Use the questions that are relevant to your organization and to the project that was funded.
- If any of the information is already available in your own reporting format there is no need to duplicate.
- Let us know if there is any area that you would like to discuss.

Name of Organization: **ARBORIFY SA**

Date/period : **June 2024 - 2025**

Project: **FREEDOM – JE**

1. Was the grant for general operations, a specific project, or expansion of an existing project?

The donation was allocated to a specific project, namely "Freedom" with the aim of offering a part-time job to girls who attend or have to start university, in order to have the money to support themselves and pay for their studies without the need for prostitution.

2. Were the funds utilized as described in your proposal? If not, what are the changes and why?

Yes, the funds were used as described in the initial project

3. Briefly describe the implementation, what worked well, any unexpected outcomes, challenges, modifications.

The project started at the end of June with the training of the first girls involved who therefore started working in July. At the end of August we participated in the monthly meeting of the girls and it was a real pleasure to see their happiness for this small but very useful work. The challenge is to have more funds to be able to involve more girls in a country where access to education for women is still very low.

4. What are the learnings from this project? Will it be repeated, is it ongoing, does it need to be modified?

The project is at its beginning, it is working well especially because it is developing a great team spirit in the girls and is making it clear that the autonomy, including economic autonomy, of women is a fundamental element in trying to get their country out of backwardness and poverty. Togo is one of the poorest country in the world.

5. How is the community where the work is done involved in the ideation, implementation, and evaluation of the work?

The students are coordinated by a recently graduated girl who follows them and helps them create working groups where everyone puts their other skills at the service, in order to improve the results obtained by all of them as a team.

The idea is to increase the visibility of the project and to be able to include other girls and allow them to have a better future.

6. What evaluation method are you using to measure outcome and impact?

In this moment is still not possible to an evaluation but the project evaluation methodology will be that of **IMPACT ASSESSMENT**, meaning the Impact as a change in a trend.

Although not totally quantitative and scientific, the analysis of the project's data with respect to some reference trends provides a measure of its impact, to show how much the project has been able to "change" an existing trend.

This type of analysis will analyze the double variation of a variable:

- over time (before, after)
- between subjects(recipients and non-recipients).

For example, in our project that is dedicated to give the opportunity to pay the university for young female students in the 20-25 age group, residing in an urban area subject to social problems, the changes made giving a job placement can be compared:

- From the project on its beneficiaries (baseline vs final data: "factual" data).
- In the area of intervention of the project (or in another urban area subject to social problems), in the same period (a "quasi-counterfactual" figure).

The differences between "factual data" and "quasi-counterfactual data" can be analyzed (and possibly weighted, or corrected) in the light of positive and negative factors and variables that may have affected the two reference group.

In our case the Impact will be illustrated as "stories" of change.

In operational terms, this means asking the following questions:

- how has the lives of the beneficiaries changed as a result of the project?
- What role has the project played in their evolution, in their "history" and in their individual experience?
- In the perception of the students what would their life have been like and what would their story have been without the intervention of the project?
- In their opinion, are these small individual "stories" able to produce new small and suggestive "stories of change"?
- Through "stories" and individual points of view, is it possible to draw a line that identifies the success parameters of the project and its weaknesses?

"Stories" will be collected and evaluated through various interviews and focus groups; drafting of case studies and narrative investigations.

We think that an analysis through "stories" of various types also makes it possible to develop interesting communication material that can be used by a audience of specialists, by partners and stakeholders and by the wider public of non-experts.

7. Have you noticed any change over time in the communities or regions you are working in?

For now it's too early but for sure it is a good opportunity for these girls



8. Going forward how can we best support your work?

Continuing to help us maintain and possibly enlarge Freedom.

We have the grants for continuing this project with **18** fixed girls for other 10 months. The total cost for students is around **160 euro**/month including the cost of formation and the management costs of Agaib



PROJECT "JE"



MOIS	Libellés	Prix unitaire	Nombre	TOTAL MOIS CFA	TOTAL MOIS €	INCOME CFA	INCOME €	BALANCE CFA	BALANCE €	
JUNE	Sensibilisation et production des supports de communications e fromation						3280000	€ 5 000		
	Production des fiches et autocollants petit format	300,0	1 000	300 000						
	Production des tricots pour les filles	4 500,0	40	180 000						
	Production des casquettes pour les filles	2 500,0	20	50 000						
	Déplacement des etudiantes	2 000,0	36	72 000						
	Déplacement de la coordonatrice du projet	3 000,0	2	6 000						
	pause café	2 000,0	50	100 000						
	pause déjeuner	5 000,0	50	250 000						
	Déplacement et intéressement des formateurs	50 000,0	2	100 000						
	Frais de nuité pour les personnes venant de Lomé	20 000,0	20	400 000						
	Frais de nuité pour le chargé de suivi	25 000,0	5	112 500						
	Frais de déplacement Sokodé Lomé Sokodé	15 000,0	1	15 000						
	Achat de l'eau	4 000,0	5	20 000						
	Imprévu	18 500,0	1	18 500						
			TOTAL MOIS	1 624 000	€ 2 476			1656000	€ 2 524	
JULIET	Salaire de base						1640000	€ 2 500	3296000	€ 5 024
	Base salaire etudiante (SMIG)	37 500,0	16	600 000						
	Carburant et frais de déplacement etudiante	10 000,0	16	160 000						
	Crédit de communication etudiante	5 000,0	16	80 000						
	Forfait internet etudiante	5 000,0	16	80 000						
	Prime étudiante	650,0								
				920 000	€ 1 402					
	Coordonatrice du projet									
	Coordonatrice	150 000,0	1	150 000						
	Crédit de communication	5 000,0	1	5 000						
	Forfait internet	10 000,0	1	10 000						
	Frais de mission sur le terrain	20 000,0	1	20 000						
				185 000	€ 282					
	frais de communication et des missions de suivi +PRIME									
	Crédit de communication chargé de la région Maritime	5 000,0	1	5 000						
	Crédit de communication chargé de suivi évaluation	5 000,0	1	5 000						
	Forfait internet chargé de la région Maritime	10 000,0	1	10 000						
	Forfait internet chargé de suivi évaluation	10 000,0	1	10 000						
	Prime pour le chargé de la région Maritime	50 000,0	1	50 000						
	Prime pour le chargé de suivi évaluation	50 000,0	1	50 000						
	Frais de mission sur le terrain pour le responsable Maritime	10 000,0	1	10 000						
				140 000	€ 213					
	Frais administrative									
Reunion mensuelle	80 000,00	1	80 000							
			80 000	€ 122						
			TOTAL MOIS	1 325 000	€ 2 020			1971000	€ 3 005	

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MOIS	DESCRIPTION	QUANTITE	TAUX	MONTANT	UNITES	TOTAL MOIS	TAUX	TOTAL MOIS	UNITES	
AOÛT	Salaire de base							1869600	€ 2 850	
	Base salaire etudiante (SMIG)	37 500,0	16	600 000						
	Carburant et frais de deplacement etudiante AU+S	20 000,0	16	320 000						
	Crédit de communication etudiante A+S	10 000,0	16	160 000						
	Forfait internet etudiante A+ S	10 000,0	16	160 000						
	Prime étudiante	650,0	14	9 100						
					1 249 100	€	1 904			
	Coordonnatrice du projet									
	Coordonnatrice	150 000,0	1	150 000						
	Crédit de communication	10 000,0	1	10 000						
	Forfait internet	20 000,0	1	20 000						
	Frais de mission sur le terrain	40 000,0	1	40 000						
					220 000	€	335			
	frais de communication et des missions de suivi +PRIME									
	Crédit de communication chargé de la region Maritime	5 000,0	1	5 000						
	Crédit de communication chargé de suivi évaluation	5 000,0	1	5 000						
	Forfait internet chargé de la region Maritime	10 000,0	1	10 000						
	Forfait internet chargé de suivi évaluation	10 000,0	1	10 000						
	Prime pour le chargé de la région Maritime	50 000,0	1	50 000						
	Prime pour le chargé de suivi évaluation	50 000,0	1	50 000						
	Frais de mission sur le terrain pour le responsable Maritime	10 000,0	1	10 000						
	Frais de mission sur le terrain chargé de suivi évaluation	25 000,0	1	25 000						
	Frais de déplacement Sokodé Lomé Sokodé	15 000,0	1	15 000						
					180 000	€	274			
	Frais administrative									
	Carburant et frais de deplacement etudiante Nouvelle (1)	20 000,00	1	20 000						
	Reunion mensuelle (salle + eau)	43 950,00	1	43 950						
					63 950	€	97			
	Acquisition des laptops									
		150 000,0	2	300 000						
					300 000	€	457			
					TOTAL MOIS		2 013 050	€	3 069	
									1827550	
									€ 2 786	
SEPTEMBRE	Salaire de base									
	Base salaire etudiante (SMIG)	37 500,0	16	600 000						
	Carburant et frais de deplacement etudiante	10 000,0	16	160 000						
	Crédit de communication etudiante A+S	5 000,0	16	80 000						
	Forfait internet etudiante A+ S	5 000,0	16	80 000						
	Prime étudiante	650,0	-	-						
					920 000	€	1 402			
	Coordonnatrice du projet									
	Coordonnatrice	150 000,0	1	150 000						
	Crédit de communication	5 000,0	1	5 000						
	Forfait internet	10 000,0	1	10 000						
	Frais de mission sur le terrain	20 000,0	1	20 000						
					185 000	€	282			
	frais de communication et des missions de suivi +PRIME									
	Crédit de communication chargé de la region Maritime	5 000,0	1	5 000						
	Crédit de communication chargé de suivi évaluation	5 000,0	1	5 000						
	Forfait internet chargé de la region Maritime	10 000,0	1	10 000						
	Forfait internet chargé de suivi évaluation	10 000,0	1	10 000						
	Prime pour le chargé de la région Maritime	50 000,0	1	50 000						
	Prime pour le chargé de suivi évaluation	50 000,0	1	50 000						
	Frais de mission sur le terrain auditors ELOM	20 000,0	1	20 000						
	Frais de mission sur le terrain auditors ALIOU	20 000,0	1	20 000						
	Frais de mission sur le terrain AUDITORS FELIX	20 000,0	1	20 000						
					190 000	€	290			
	Caisse a disposition de la coordonatrice									
		25 000,0	1	25 000						
					25 000	€	38			
					TOTAL MOIS		1 320 000	€	2 012	
										507550
										€ 774

9. Please let us know of any major change in your organization, your philosophy, your strategy that might impact how grants are used.

In the future we would like to have funds to create scholarships for giving the possibility to the most deserving girls to do a master's degree abroad.

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